

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
SAN DIEGO CIVIL SERVICE COMMISSION**

MINUTES

Thursday, March 6, 2014, at 1:00 p.m.
12th Floor Council Committee Room
202 C Street
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Mattheus E. Stephens at 1:10 p.m. Also present were Vice-President Joe Kloberdanz and Commissioners Kathryn F. Ashworth, Edward S. Fletcher, and Maricela Amezola.

- B. The staff was represented by Personnel Director Hadi Dehghani, Assistant Personnel Director Donna Wallace and Assistant to the Director Myra D. Anderson. Serving as legal advisor to the Commission was Senior Deputy City Attorney Stuart H. Swett.

San Diego Civil Service Commission

MINUTES

Thursday, March 6, 2014, at 1:00 p.m.
12th Floor Council Committee Room
202 C Street
San Diego, California 92101

This agenda and the supplemental information for each agenda item, if any, can be made available in alternative formats to assist persons with disabilities. Special assistance at the meeting is also available. To request such assistance, please call the Personnel Department Services Supervisor at 236-6402. Requests should be made as early as possible prior to the meeting. Every attempt will be made to accommodate all reasonable requests.

ITEMS FOR ACTION

INTRODUCTION

1. Roll Call.

ACTION TAKEN/PENDING

Present were President Mattheus E. Stephens, Vice-President Joe Kloberdanz, and Commissioners Kathryn F. Ashworth, Edward S. Fletcher, and Maricela Amezola.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

CONSENT AGENDA (Items 2 through 4 can be approved with one motion.)

- | | | |
|----|--|-----------|
| 2. | Approval of the minutes for the regular business meeting of January 23, 2014. | Approved. |
| 3. | Leave of Absence Without Pay - In Order. Items 20 through 28. | Approved. |
| 4. | Minutes of the San Diego City Civil Service Joint Apprenticeship Committee meeting of November 14, 2013. | Approved. |

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

- | | | |
|----|---|--|
| 5. | <p>Kerry H. Brown, Lifeguard II, Fire-Rescue Department, for a one-year (first extension) special leave without pay ending March 31, 2015, with her job to be saved.
 Hire date: June 7, 1996
 Reason: Medical.
 Department Recommendation: Approval.</p> | <p>Approved.
 Speaking for staff was Anne Lamén Aban.
 Speaking was Kerry H. Brown.
 Speaking for the department was Rick Wurts.</p> |
| 6. | <p>Roseana Castillo, Utility Worker I, Transportation and Storm Water Department, for a five-month (first extension) special leave without pay ending July 10, 2014, with her name to be placed on the eligible list for Utility Worker I.
 Hire date: December 8, 1990
 Reason: Pending disability retirement.
 Department Recommendation: Approval.</p> | <p>Approved.
 Speaking for staff was Anne Lamén Aban.</p> |
| 7. | <p>Ryan M. Ferrara, Fire Fighter III, Fire-Rescue Department, for a one-year special leave without pay ending November 3, 2014, with his name to be placed on the eligible list for Fire Fighter III .
 Hire date: June 11, 2001
 Reason: Loss of commercial driver license.
 Department Recommendation: Approval.</p> | <p>Approved.
 Speaking for staff was Anne Lamén Aban.</p> |

8. Valeria P. Raban, Legal Secretary II, Office of the City Attorney, for a one-year (first extension) special leave without pay ending January 30, 2015, with her name to be placed on the eligible lists for Legal Secretary II, Executive Secretary, Legal Secretary I, and Word Processing Operator.
Hire date: September 9, 2002
Reason: Family care.
Department Recommendation: Approval.
- Approved.
Speaking for staff was Anne Lamén Aban.

POLICY ITEMS - DISCUSSION

9. Approval of Exceptional Merit Pay Increase for Rebecca Grant, Administrative Aide I.
- Approved.
Speaking for staff was Anne Lamén Aban.
Speaking for the department was David Weil.
10. Approval of Exceptional Merit Pay Increase for Joy Newman, Supervising Hazardous Materials Inspector.
- Approved.
Speaking for staff was Anne Lamén Aban.
Speaking for the department was Linda Giannelli-Pratt.
11. Approval of Exceptional Merit Pay Increase for Gary W. Vetter, Associate Department Human Resources Analyst.
- Approved.
Speaking for staff was Anne Lamén Aban.
Speaking was Gary W. Vetter.
Speaking for the department was Susan LaNier.
12. Request from the Office of the Chief Operating Officer to exempt an Executive Director position from the Classified Service.
- Approved.
Speaking for staff was Darren Keenaghan.
13. Request from the Real Estate Assets Department to exempt a Program Coordinator position from the Classified Service.
- Withdrawn.
14. Request from the Personnel Director to exempt four Program Coordinator positions from the Classified Service.
- Approved.
Speaking for staff was Hadi Dehghani.

- | | | |
|-----|--|--|
| 15. | Joint Apprenticeship Committee Appointments. | Approved.
Speaking for staff was Chris Alvarado. |
| 16. | Approval of Joint Apprenticeship Committee Standards. | Continued.
Speaking for staff was Chris Alvarado. |
| 17. | Follow-up to Municipal Employees Association (MEA) Step 5 Grievance - Fleet Repair Supervisor Promotional Process. | Continued.
Speaking for staff was Hadi Dehghani. |
| 18. | Ralph E. Briggs appealing the rejection of his application for Grounds Maintenance Worker II, Examination T10077. | Continued.
Speaking for staff was Anne Lamén Aban.
Speaking was Ralph E. Briggs. |
| 19. | Benjamin Muñoz appealing his conviction record disqualification for the position of Construction Estimator. | Denied.
Speaking for staff was Colin Brazile.
Speaking for the department was Kevin Ester. |

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

Total Leave Requests	09	Family/Childcare/Maternity	01
Leave requests with job saved	00	Education/Training	00
Leave requests with name on list	01	Medical	00
Unclassified	08	Relocation	00
		Other	00

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

20. Kirstin S. Alvarez, Account Clerk, Department of Information Technology, for a one-year special leave without pay ending February 9, 2015, with her name to be placed on the eligible lists for Account Clerk and Clerical Assistant II.
Hire date: June 1, 2009
Reason: Family care.
Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY – UNCLASSIFIED

21. Christine A. Haley, Supervising Management Analyst, Police Department, for a leave of absence from the Classified Service effective February 1, 2014, while filling an unclassified position with her name to be placed on the appropriate eligible list.
22. Bruce E. Martinez, District Manager, Park and Recreation Department, for a four-month leave of absence from the Classified Service ending May 30, 2014, with his job to be saved while temporarily filling an unclassified position.
23. Richard S. Mercer, Supervising Management Analyst, Planning, Neighborhoods, and Economic Development Department, for a one-year leave of absence from the Classified Service ending January 3, 2015, with his job to be saved while temporarily filling an unclassified position.
24. Lydia A. Moreno, Community Development Coordinator, Planning, Neighborhoods, and Economic Development Department, for a one-year leave of absence from the Classified Service ending January 3, 2015, with her job to be saved while temporarily filling an unclassified position.
25. Kristy Reeser, Supervising Management Analyst, Transportation and Storm Water Department, for a leave of absence from the Classified Service effective February 15, 2014, while filling an unclassified position with her name to be placed on the appropriate eligible list.

26. David E. Saborio, Plan Review Specialist III, Development Services Department, for a leave of absence from the Classified Service effective February 1, 2014, while filling an unclassified position with his name to be placed on the appropriate eligible list.
27. Darrin A. Schwabe, Senior Department Human Resources Analyst, Human Resources Department, for a leave of absence from the Classified Service effective February 3, 2014, while filling an unclassified position with his name to be placed on the appropriate eligible list.
28. John J. Vogel, Information Systems Analyst IV, Transportation and Storm Water Department, for a leave of absence from the Classified Service effective September 15, 2012, while filling an unclassified position with his name to be placed on the appropriate eligible list.

ITEMS FOR INFORMATION

NEW BUSINESS

President Stephens noted that Friday, March 7, 2014, is Employee Appreciation Day and thanked all City employees for their dedicated service to the City of San Diego.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:57 p.m.

Mattheus E. Stephens, President